SYRACUSE UNIVERSITY
First-year student checklist (International)

☐ Admission Acceptance Form (AAF)
This online form is accessible at http://myslice.syr.edu. If you have not activated your NetID, you will need to do so to access your AAF. Go to http://netid.syr.edu, click on “Activate Your NetID” and follow the instructions.

☐ Advance Tuition payment of $500
This payment tells us that you plan to attend SU. Please make this and the advance housing payment together, utilizing the payment options available in the Admission Acceptance Form. A record of your payments will be kept to show you have paid part of your first semester.

If you cannot get funds for these payments because currency is restricted in your country, you must still send all the forms. Please send a letter explaining why your payment is delayed. If you are being sponsored by a scholarship agency or by government funds, you should also send a copy of your letter of sponsorship and instructions on how bills are to be paid.

☐ Advance Housing payment of $450
This payment reserves a room for you and can be returned if you request a refund before June 1 (fall applicants) or January 1 (spring applicants). Please make this and the advance tuition payment together, utilizing the payment options available in the Admission Acceptance Form. A record of your payments will be kept to show you have paid part of your first semester.

Once your payment is processed, you will receive an e-mail from the SU Housing Office to your syr.edu e-mail account confirming your access to the online Housing and Meal Plan application.

If you cannot get funds for these payments because currency is restricted in your country, you must still send all the forms. Please send a letter explaining why your payment is delayed. If you are being sponsored by a scholarship agency or by government funds, you should also send a copy of your letter of sponsorship and instructions on how bills are to be paid.

☐ Monthly Payment Option Application, if desired.
This form can be found at http://admissions.syr.edu/wp-content/uploads/2014/12/0013275-Monthly-Payment-Plans-1.pdf.

Mail to the Bursar at:
Bursar Operations
102 Archbold North
Syracuse University
Syracuse, NY 13244-1140

Fax to: 315-443-3630
Email to: bursar@syr.edu

☐ Official proof of secondary school completion
This could be a final secondary school transcript or a Leaving Certificate. The document must be sent directly by your school to:

Syracuse University
Undergraduate Admissions Processing Center
716 East Washington Street, Suite 200
Syracuse, NY 13210

☐ Health Form
A PDF of this form can also be found on the Admitted Students page at http://admissions.syr.edu/youradmission/healthservices/.
The form must be completed and returned to Health Services before you register for classes. Mail to Health Services at:

Syracuse University Health Services
111 Waverly Avenue
Syracuse, NY 13244-2320

Proof of enrollment in a health insurance plan must be provided to the Lillian and Emanuel Slutzker Center for International Services at:

Lillian and Emanuel Slutzker Center for International Services
310 Walnut Place
Syracuse University
Syracuse, NY 13244-2380

☐ Sponsorship letters, if required

Once you’ve submitted your Admission Acceptance Form and advance payments, please visit international.syr.edu/new-students/index.html for more information on preparing for your arrival and SEVIS record transferring procedures.